

**Minutes of the Park County Library
Board of Trustees
July 16, 2024**

The meeting was called to order at 11:10am by Elaine Rocksted, Vice President. Also present were: Tonya Favinger, Andrew Schroeder, Ed Winter, Jan Buchanan, Carol Davis, Library Manager Rita Mick, Megan Bushman (Fairplay Branch Manager), Steve Walker (Guffey Branch Manager), Millie Picker and Pam English (Fairplay patrons), Michaela Dougherty (Bailey Branch Manager) who joined us by phone; and April Chabot (Park County Budget and Finance); Barbara Hickok was excused. Also joining us was Kieran Hixon from the CO State Library.

Elaine called for the approval of the April 16, 2024 Minutes. Tonya so moved, Jan seconded and they were then approved unanimously.

Manager's Report: From Rita, she said:

- As you all know, thanks to Kaile Simonet, we secured the second round of the ALA LTC grant for \$10,000. Each branch will have \$2500 to spend on more ADA compliance upgrades. We have received the funds and have one year to decide how best to spend it. We have had our ALA, LTC Community Conversation, which is required as part of the grant award report process. Input is critical to how the money should be spent. We had a good turnout and partnered with Public Health, Senior Coalition, and RMRH. The discussion and input were invaluable, and we gained much insight from discussions surrounding the need for better accessibility for all in our branches.

- Guffey Branch is investing in increasing accessibility for the visually impaired.
- Fairplay is investing in adjustable computer desks and chairs for wheelchair accessibility.
- Lake George is gearing towards automatic door openers for its restrooms.
- Bailey is hoping for accessibility software, amongst other things.

- Outreach & Programming at the libraries.

- Spring CliC – presented an outreach to the Guffey Charter School
- Bailey Days - booth
- Lake George Park – Story Walk implementation
- Fairplay – RE-2 outreach, Prunes & Rupe & Tool Library implementation

Moreover, all four branches are busy with the 2024 Summer Programming and “tourist season”. Programming at all four branches has seen wonderful turnouts due to the immense efforts of our Branch Managers to coordinate and the added efforts of Curiosity Clubhouse.

- She spoke to the PC Senior Coalition on 7.15.24 to update them on all the resources our libraries offer. She will also contact the Flume & Ute Courier to get an article about PCPL in general to further inform our communities of all the excellent resources available to them and the accomplishments of all our Branches.

- With the rise of book challenges nationally, she is working on implementing an updated collections and redetermination policy, which should be in place if book challenges become a problem at PCPL.

- Working on a Meeting room update in Bailey, Park County Facilities is proposing to take over management.
- PCPL Trustee and '08' update (see New Business)
- Tom Eisenman's final day as County Manager was June 13th. Cindy Gharst will act as interim Manager until the Commissioners announce their choice.
- We are gearing up for CALCON 2024.

Old Business: April Chabot (from Park County Department of Budget and Finance went over the PCPL Budget including the General Fund, Conservation Trust Fund and the Bailey Library Fund 08 (which included the Jane Gilsinger Bequest). The Gilsinger Bequest stated that the money was to be administered by the Park County Board of Trustees. The County took over the administration because the Trustee Board is advisory only and not fiduciary according to Rita. Rita said that she has talked to the Friends of the Bailey Library about this.

Rita also said that she needs to make changes on the County website and Library website concerning Bylaws and Terms and posting the Minutes of the Trustee Board.

We also had a discussion about the Trustee Terms change to our Bylaws. As a step was left out, according to our current Bylaws, to send out the proposed changes prior to the next meeting and all Trustees did not have a chance to vote, this will be tabled until October when all of the bylaws requirements can be met. (Any Trustee not present, at that meeting, can vote by designated proxy.)

New Business: Rita brought up revising trustee applications which she showed us and said that she did not think much needed to change.

We then had a discussion about the PCPL Collection Development Policy which needs revising to include information found in Senate Bill 24-216, concerning standards that are required to be included in policies regarding library resources and Colorado Revised Statutes 24-90-109 Powers and duties of board of trustees. Rita also said that we need to review Colorado Revised Statutes 24-90-112 Tax Support. She said that she would send out the revisions she is proposing.

Rita encouraged all Trustees to go to CALCON 2024, which will have a Trustee Track presentation, in Breckenridge this year. Jan and Carol indicated that they were interested in going.

Board Reports:

FRIENDS OF THE BAILEY LIBRARY:

UPDATE FOR PCL BOARD OF TRUSTEES MEETING, JULY 16, 2024

- **ANNUAL BOOK SALE** –
 - We held our annual book sale 7/3 thru 7/13...we had a record setting year and grossed just over \$1K!!!

- This was the first year we accepted Credit Card payments via PayPal. This resulted in nearly \$200 in sales/donations we would have otherwise missed out on!
- New this year...we had a special on the last day of the sale only, fill a bag for \$1! We cleared out a bunch of books that would have otherwise gone to recycling.
- **OTHER CURRENT AND UPCOMING EVENTS/PROJECTS:**
 - The FOTBL were asked to attend a recent herb gardening presentation on May 10th co-hosted by Dorry Wilner (local Master Gardener), Paula Marquez (herbalist and owner of Polita's Place Apothecary), and the Park County CSU Extension. We set-up a table to highlight our Seed Library and sold gardening related books from Judy's Place bookstore.
 - The FOTBL sponsored a booth at Bailey Days (June 22nd & 23rd), Michaela and Susan shared the duty of manning the tent and reported that they spoke to well over 300 individuals over the two days.
 - We are working with a Lucy Bauer, a local ecologist and the Teller/Park Conservation district on a collaborative effort to educate the Bailey community on noxious weed identification and control. The first event we hosted was an informational presentation held at the Library on June 29th which focused on general knowledge and noxious weed identification. The second part of the event is a clean-up day at the Library on July 27th which will focus more on the physical/mechanical aspects of removing and controlling the spread of noxious weeds. We plan to continue the clean-up/control events on a regular basis and hope to also incorporate fire mitigation and wildfire defense strategies in the near future.

FRIENDS OF THE GUFFEY LIBRARY:

- The Friends of the Guffey Library had a meeting on July 10th. Rita shared her report. Steve reported that the art class for adults went well, and he is planning more classes in the fall. The Summer Reading Program has begun and will be on Tuesdays July 2nd, 9th, 16th, and 23rd. More re-barcoding has been done, He will be attending CalCon September 4th in Breckenridge. Doug Coleman wildflower workshops were held Friday July 12th through Sunday, the 14th.
- Mike informed us that we don't have to pay to re-register for our 501(c)3 status as long as we stay in the cash range we're in (less than \$7500/year) so we are 501(c) 3 eligible.
- The Storybook Walk has been installed and many people have stopped to enjoy it. We have more supplies left over for other stories in the future.
- Our Labor Day Sale for used books and the mini-silent auction will be on Saturday, August 31 from 9am-3pm.
- Our next meeting will be October 9th at 1:00.

FRIENDS AND FANS OF THE FAIRPLAY LIBRARY:

Following a plow-buster storm on Mother's Day, winter finally decided to retire, and summer events are in full swing. Kristine Helsper has been contracted for some special children's programming throughout the summer to augment the reading program.

Tools have been purchased for the Tool Library and are being catalogued. Lending and safety policies are in place and promotional events have been planned. A booth to provide soft drinks, snow cones and information at the Ace Hardware anniversary BBQ on June 29th was the first event. Others will follow.

We will participate in the Independence Day Parade and will have some activities going on at the Sale Garage parking lot during Burro Days the last weekend in July. The Sale Garage has been reconfigured and equipped with metal shelving to provide better organization, spacing and access.

Rita, along with representatives from PCPH, PCSC. And RMRH, hosted a Senior Coalition brunch at the Fellowship Hall of the South Park Community Church on July 1'. to gather input on ADA needs at the Library that might be addressed with the branch's \$2,500 share of the ALA grant. Some useful and insightful ideas were given.

We have experienced a turnover in our Board structure. Our current officers are: President-Jan Buchanan, VP- Kelly Stamper, Secretary-Carol Davis. A Treasurer. we hope, is waiting in the wings.

REPORT FROM THE LAKE GEORGE BRANCH FOR MAY-JULY 2024:

The Friends of the Lake George Library/Book Club group is back to meeting regularly, although with a much smaller group than we had in the past.

At the library, Bonnie has been trying to have a story time and make crafts with the kids, the one in June didn't get much response but she is going to try again on July 23rd. The Curiosity Clubhouse also didn't get much response for the July Wildflower presentation, but our Friends were unsure if it was also for adults.

The Friends are also planning our annual used book sale coming up in August and we plan to do some sorting and organizing at our next meeting this month.

The meeting was adjourned at 1:50pm. The next meeting will be on October 15, 2024 at 10:00am at the Lake George Branch.

Respectfully submitted,
Tonya Favinger (Trustee Board Secretary)